



BEAUFORT WEST MUNICIPALITY

STAFF VACANCY

NOTICE NR 36/2020

Beaufort West Municipality is fully committed to service delivery in its municipal area and to the goals set out in the Employment Equity Act (1998) and Council's Equity Plan. In order to promote the Municipality's representation of the people it serves, applications from the designated groups will have preference

DEPARTMENT: INFRASTRUCTURE SERVICES

SUPERINTENDENT: ROADS & STORM WATER - WC0530282 - ING 87

SECTION: ROAD & STORM WATER

SALARY: T12 (1) : R24 678.42 PER MONTH

R296 141.00 – R384 409.00 PER ANNUM

JOB PURPOSE

To coordinate and control the set-up, work in progress and completion of specialized tasks activities associated with the construction, repairs and maintenance of roads, storm water systems / structures and municipal buildings in accordance with laid down maintenance programs and standards; including monitoring and correcting support personnel performance and deviations from standards, procedures and guidelines and, undertaking routine/ general tasks contributing to the accomplishment of departmental objectives in order to ensure optimum functionality levels are maintained and, downtime and disruptions to services minimized through the introduction and execution of appropriate corrective measures.

DUTIES OF THE POST

- Yard & Worksites: *Co- Ordinates tasks/activities associated with the implementation of procedures and, monitoring and reporting on sequences/outcomes,*
- Resource Planning and control,
- Supervision and Control
- Information recording
- Vehicle operations
- Operational Management: *Monitoring & Controlling work procedures/performance/Roads & Storm Water*
- Specialised Roads & Storm Water Maintenance Functions: *Programmes/ Contracts and General work repair*
- General Tasks/Activities

REQUIREMENTS

- Grade: 12
- Trade Tested Artisan (Civil/Construction Industry)
- Code EC driving licence with PDP
- Good Supervision, human relations, interpersonal & communication skills
- Ability to give attention to detail
- High level of responsibility
- 2-3 years relevant experience
- The incumbent must be physical attributes required for the performance of tasks associated with specific key performance areas in this post necessitates that the incumbent be fit and able bodied
- The incumbent is required to work outside normal working hours during emergencies and planned overtime.
- Required to be on standby

BENEFITS:

*Attractive benefits are offered such as Bonus equal to one month's salary * Pension-Provident/Retirement and Medical Aid Fund * Housing Subsidy * Ample leave * Sick leave.*

CLOSING DATE: FRIDAY 28 FEBRUARY 2020 AT 16:15

*NB: Should you not be contacted by us within 3 months, please assume that your application has not been successful. Certified copies of documentation of qualifications/valid drivers' licenses must be attached as proof to be considered. The appointment will be subject to an initial probationary period of 6 (six) months after which the permanent confirmation of the appointment shall be reconsidered. Any person canvassing with the view of being appointed in a post shall be disqualified from appointment. **NO APPLICATIONS VIA FAX OR E-MAIL WILL BE ACCEPTED.***

Full particulars and prescribed application forms can be obtained from **mrs. Leonie Barnard/ms. Imelda F Dourie at telephone 023-4148165/8190. Completed applications should be sent to or handed in at –**

THE MUNICIPAL MANAGER, PRIVATE BAG 582, 112 DONKIN STREET, BEAUFORT-WEST, 6970

Municipal Office
112 Donkin Street
BEAUFORT WEST
6970

KJ HAARHOFF
MUNICIPAL MANAGER

2020/02/10