



BEAUFORT WEST MUNICIPALITY

STAFF VACANCY

NOTICE NR: 30/2020

Beaufort West Municipality is fully committed to service delivery in its municipal area and to the goals set out in the Employment Equity Act (1998) and Council's Equity Plan. In order to promote the Municipality's representation of the people it serves, applications from the designated groups will have preference

MUNICIPAL MANAGERS OFFICE

STRATEGIC MANAGER (DEVELOPMENT SERVICES) - MUN 14

WC0530944

SALARY: T14: R375 391.00 – R487 299.00 PER ANNUM

JOB PURPOSE

To manage key applications and procedures associated with the identification, implementation, monitoring and reporting of the effectiveness of Development Services i.e. IDP function, institutional performance management, SDBIP, local economic development, tourism initiatives, programmes and projects in creating a conducive environment for entrepreneurs and, committing and capacitating citizens, community based organizations, business and other interest groups towards achieving sustainable ways to meet social, economic and material needs and improve quality of life

QUALIFICATIONS/REQUIREMENTS/EXPERIENCE

B-degree or equivalent qualification, major in public administration/ municipal administration/development studies *NQF Level 7* Completed relevant Minimum Competency requirements in terms of National Treasury directives * 2 – 3 years managerial experience in a municipality * Incumbent must attend meetings after normal office hours when required ** Incumbent to be a normal person with good health and the ability to perform manual operations

CORE MANAGEMENT COMPETENCY (CMC) REQUIREMENTS:

Strategic management capability ** Financial Management ** Change Management ** People Management ** Communication ** Project Management, Planning & Organisation ** Knowledge Management ** Service delivery Innovation ** Problem Solving ** Corporate Orientations ** Negotiation skills

OTHER COMPETENCE OR BEHAVIOUR REQUIREMENTS:

Basic Computer Literacy ** Ethics ** Customer Service ** Teamwork ** Leading Teams

REASONS FOR ESSENTIAL QUALIFICATION

Flexibility in engaging with stakeholders on different levels from high level (Council, Municipal Manager, Senior Management, National & Provincial Government) to local (grass roots) level (NGO's, CBO's). Must be able to convey the complex strategic planning principles of the IDP to the different audiences noted above and pitch the IDP at their level of understanding. A high degree of analytical abilities is also required of the post to comprehend and conceptualise the alignment of line department

BENEFITS

Attractive benefits are offered such as Bonus equal to one month's salary * Pension-Provident/Retirement and Medical Aid Fund * Housing Subsidy * Ample leave * Sick leave.

CLOSING DATE: FRIDAY 28 FEBRUARY 2020 AT 16:15

*NB: Should you not be contacted by us within 3 months, please assume that your application has not been successful. Certified copies of documentation of qualifications/valid drivers' licenses must be attached as proof to be considered. The appointment will be subject to an initial probationary period of 6 (six) months after which the permanent confirmation of the appointment shall be reconsidered. Any person canvassing with the view of being appointed in a post shall be disqualified from appointment. **NO APPLICATIONS VIA FAX OR E-MAIL WILL BE ACCEPTED.***

Full particulars and prescribed application forms can be obtained from **mrs. Leonie Barnard/ms. Imelda F Dourie** at telephone **023-4148165/8190**. **Completed applications should be sent to or handed in at –**

THE MUNICIPAL MANAGER, PRIVATE BAG 582, 112 DONKIN STREET, BEAUFORT-WEST, 6970

Municipal Office
112 Donkin Street
BEAUFORT WEST
6970

KJ HAARHOFF
MUNICIPAL MANAGER

2020/02/07