



BEAUFORT WEST  
MUNICIPALITY \* UMASIPALA \* MUNISIPALITEIT  
STAFF VACANCY: **BUILDING INSPECTOR - WC0530250 - ING 71**  
DEPARTMENT: INFRASTRUCTURE SERVICES - SECTION: **BUILDING CONTROL**

NOTICE NR. 17/ 2022

**Job Purpose:**

To coordinate sequences associated with monitoring compliance with standards, procedures, regulations and specifications in terms of National Building Regulations and SABS Codes of practice, with regards to the submission of plans for approval and construction of building, preparing and presenting investigational reports, processing/ approving and issuing compliance notices to align practices.

**Requirements:**

N4 in Building Science or Relevant NQF 4 Qualification. EB Driver's Licence.

**Other Requirements/Skills:**

The ability to act independently, to take decisions and initiative and to be accurate \*Knowledge of applicable legislation, regulations and policies as well as methods and procedures in the infrastructure department \*Good human relations to interact with personnel and the public \*Think analytical \*Respond positively to and act under pressure \*3 – 5 years applicable experience

**PHYSICAL REQUIREMENTS OF THE POST**

Physically fit and able bodied. Must work overtime/attend meetings after normal office hours when required.

**Responsibilities / Duties:**

Perform building and drainage inspection, illegal building inspection activities \*Performs inspections of municipal buildings in order to identify defects and informing supervisor of defects to include in maintenance plan \*Do regular building site inspections to prevent illegal building operations and signage inspections \*Perform preliminary town planning check \*Apply assessment measures \*Partake in plans approval meeting \*Obtain relevant property information \*Handle the preparation of all statistics; rates and property transfer clearances \*Perform inspection of various stages of building on request to determine quality of work \*Performs specific administrative tasks/ activities associated with the updating and maintaining records/ information of work in progress and completed works \*Formal and Informal Reporting \*Perform any other related duties as instructed by supervisor

**Salary: T10: R18 812.45 – R24 419.88 pm R225 749.38 to R293 038.56 per annum Plus Benefits**

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**Please Note: By applying for this position, the candidate consents to verification checks of qualifications and criminal records. Candidates must be willing to be subjected to a rigorous evaluation process. Originally completed applications, accompanied by originally-certified true copies of qualification certificates (degrees, diplomas, certificates, school certificates, etc.) as well as required driver's licences, Professional Driver's Permits and registration certificates from professional bodies, where applicable. Receipt of applications will not be acknowledged and no supporting documentation will be returned. No copies of certifies copies will be accepted. The appointment will be subject to an initial probationary period of 6 (six) months after which the permanent confirmation of the appointment shall be reconsidered. No applications via fax or e-mail will be considered unless the original application & documents are received on/before the closing date.**

**Canvassing with councillors or any other decision-maker/member of the Selection Committee, is not permitted and proof thereof will result in disqualification of your application.**

**Beaufort West Municipality is an Equal Opportunity Employer. Candidates from the designated groups, including those with disabilities are encouraged to apply. The requirements of the Employment Equity Act will be considered as part of the selection criteria/process. If you do not hear from us within 3 (three) months of the closing date, please regard your application as unsuccessful. For more details on vacancies visit our website [www.beaufortwestmun.co.za](http://www.beaufortwestmun.co.za). The Council reserves the right not to make an appointment and to add/amend/change the salary package.**

**CLOSING DATE : FRIDAY 25 March 2022 at 12:00**

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**Job Related Enquiries:** Mr. Denwin C. Van Turha – 023-4148101/ 8102  
**General Enquiries:** Adriaan Duimpies – 023-4147549 / Imelda Dourie – 023-4148190  
Angilo Jacobs – 023-4147550

Applications, clearly marked, accompanied by a comprehensive CV and details of contactable referees for the abovementioned vacancy must be sent to/handed in at –

The Office of the Municipal Manager, Private Bag 582/112 Donkin Street, Beaufort West 6970

GZ NYATHI  
Acting Municipal Manager