



BEAUFORT WEST  
MUNICIPALITY \* UMASIPALA \* MUNISIPALITEIT  
NOTICE NR. 96/2023

**STAFF VACANCY: ARTISAN MECHANIC**  
**DEPARTMENT: INFRASTRUCTURE SERVICES - SECTION: ELECTRO-TECHNICAL SERVICES SUB-SECTION**  
**MECHANICAL WORKSHOP**  
**Reference Number: Ing 3/ WC0530114**

**Job Purpose:**

To coordinate and control the set-up, work in progress and completion of specialized tasks activities associated with the mechanical maintenance and repair of diesel/ petrol heavy plant and vehicles, including, monitoring and correcting the productivity and performance outputs of support personnel and, attending to routine/ general administrative recording requirements contributing to the accomplishment of departmental objectives.

**Requirements:**

\*Trade certificate as Diesel Mechanic; Grade 11 or equivalent N2 level certificate.

**Added Advantage:** Grade 12 or equivalent N2 level certificate.

**Skills required:** \*Fleet control & management \*Heavy vehicle maintenance \*K53 instructors training \*Valid driver's licence \*Bilingualism \*Problem solving skills \*Financial management skills

\*Computer skills (MS Office)

**Knowledge and Scope of Work:**

*Perform activities within a trade. Works independently and could supervise staff; and \* Special Workman – Performs non-qualified artisan work.*

**Competency Framework: New Municipal Staff Regulations: Page 77 to 85 Level 3:**  
[https://www.gov.za/sites/default/files/gcis\\_document/202109/45181gon890.pdf](https://www.gov.za/sites/default/files/gcis_document/202109/45181gon890.pdf)

**Core Professional Competencies:** Managing Work, Problem Solving, Planning and Organising, Quality Orientation.

**Functional Competencies:** Work Place Safety, Discipline Specific Skills, Service Delivery Orientation, Interpersonal relationships, Communication, Customer orientation and customer focus.

**Personal Competencies:** Conflict Management, Resilience, Learning Orientation, Accountability and Ethical Conduct.

**Management / Leadership Competencies:** Direction Setting, Impact and Influence, Team Orientation, Coaching and mentoring,

**SPECIAL CONDITIONS ATTACHED TO THE POST:**

Required to be on standby and to work outside normal working hours during emergencies and planned overtime.

**PHYSICAL REQUIREMENTS OF THE POST**

The incumbent must be physically fit and able bodied and required to work in all weather conditions.

**Responsibilities / Duties:**

- Supervision And Control \*Information Recording \*Planned and Predictive Maintenance \* Fault Finding/ Repairs \* Informal Reporting \*Perform any other related duties as instructed by supervisor

**Salary: T10: R19 734. 21 pm**

**R236 810.57 to R307 396.95 per annum**

**Plus Benefits**

**SUBJECT TO TASK JOB EVALUATIONS**

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Please Note: By applying for this position, the candidate consents to verification checks of qualifications and criminal records. Candidates must be willing to be subjected to a rigorous evaluation process. Originally completed applications, accompanied by originally-certified true copies of qualification certificates (degrees, diplomas, certificates, school certificates, etc.) as well as required driver's licences, Professional Driver's Permits and registration certificates from professional bodies, where applicable. Receipt of applications will not be acknowledged and no supporting documentation will be returned. No copies of certifies copies will be accepted. The appointment will be subject to an initial probationary period of 6 (six) months after which the permanent confirmation of the appointment shall be reconsidered. No applications via fax or e-mail will be considered unless the original application & documents are received on/before the closing date.

Canvassing with councillors or any other decision-maker/member of the Selection Committee, is not permitted and proof thereof will result in disqualification of your application.

Beaufort West Municipality is an Equal Opportunity Employer. Candidates from the designated groups, including those with disabilities are encouraged to apply. The requirements of the Employment Equity Act will be considered as part of the selection criteria/process. If you do not hear from us within 3 (three) months of the closing date, please regard your application as unsuccessful. For more details on vacancies visit our website [www.beaufortwestmun.co.za](http://www.beaufortwestmun.co.za). The Council reserves the right not to make an appointment and to add/amend/change the salary package.

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**CLOSING DATE: FRIDAY 23 June 2023 at 16:00**

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**Job Related Enquiries:** Mr. CB Wright – 023-4148101/ 8102

**General Enquiries:** Adriaan Duimpies – 023-4147549 / Imelda Dourie – 023-4148190  
Angilo Jacobs – 023-4147550

Applications, clearly marked, accompanied by a comprehensive CV and details of contactable referees for the abovementioned vacancy must be sent to/handed in at –

The Office of the Acting Municipal Manager, Private Bag 582/112 Donkin Street, Beaufort West 6970

DE Welgemoed  
Acting Municipal Manager

**Notice Period: 09.06.2023 to 23.06.2023**