



BEAUFORT WEST  
MUNICIPALITY \* UMASIPALA \* MUNISIPALITEIT

EXTERNAL NOTICE 3/2026

DEPARTMENT: INFRASTRUCTURE SERVICES

DIVISION: ELECTRO-TECHNICAL SERVICES - LOW VOLTAGE

ARTISAN ELECTRICIAN

REF NUMBER: WC0530088- ELEK 20

WC0530088 – Elek 20 – ARTISAN ELECTRICIAN

SALARY: T10: R23.167.20 – R30.072.67 pm – R278.006.41 – R360.872.08 PER ANNUM PLUS BENEFITS

Applicant will form part of the Municipality's Essential User Vehicle Scheme

**Additional Service Benefits** : Medical Aid, Pension, Housing Allowance (Subject to prescribed requirements), 13th Cheque and Group Life Insurance

**JOB PURPOSE:**

To coordinate and control the set-up, work in progress and completion of specialized tasks/ activities associated with medium/low voltage electrical construction/installation, monitoring and correcting support personnel productivity and performance and attending to routine/general administrative recording requirements contributing to the accomplishment of departmental objectives.

**REQUIREMENTS:**

- Grade 12 with N3 in Electrical Engineering and a Trade Test Electrical (red seal)
- 1-2 years' experience required
- A Valid Code EC1 Driver's Licence.

**ADDED ADVANTAGES:**

- 2 years relevant experience within a municipal environment.
- Installation Electrician/ Electrical Wiremen's Licence.
- Experience with MV networks

**KNOWLEDGE AND SCOPE OF WORK:**

Perform activities within a trade. Works independently and could supervise staff

**PHYSICAL REQUIREMENTS OF THE POST:**

The physical attributes required for the performance of tasks associated with specific key performance areas in this post necessitates that the incumbent be physically fit and able bodied.

Required to work in all weather conditions

**KEY DUTIES:**

- CO-ORDINATION AND SUPERVISION
- Completes internal transactional documentation (time sheets, log sheet, progress and productivity field report, etc.) and related forms (vehicle checklist)
- Performs specific tasks associated with the operation of heavy and/or specialized vehicles and equipment (crane trucks, etc.) during electrical construction/installation activities
- Co-ordinates activities associated with the construction and installations of medium/low voltage electrical networks
- Co-ordinates activities and sequences associated with maintaining the functionality of medium/ low voltage electrical reticulation systems
- Co-ordinates activities/ sequences associated with trouble shooting/ fault finding and repairing to medium/ low voltage reticulation and electrical systems
- Co-ordinates and controls the tasks/activities of personnel and allocates and prioritizes outcomes
- Informal Reporting
- Formal Reporting
- Production of Documents
- Occupational Health and Safety
- Perform any other related duties as instructed by supervisor

**SPECIAL CONDITIONS ATTACHED TO THE POST:**

The duties listed in this job description are not exhaustive, and the employer is entitled to instruct the employee at any time to carry out additional duties or responsibilities which fall reasonably within the ambit of the job description, or in accordance with operational requirements. Should a grievance be felt with regard to any such instruction issued, representation may be made to supervision or higher authority by means of the grievance procedure, but in the first instance the instruction shall be obeyed.

Required to work outside normal working hours during emergencies and planned overtime and required to be on standby.

**MSR COMPETENCIES:** Page 77 Level 2

**CORE PROFESSIONAL COMPETENCIES:** Managing Work, Problem Solving, Planning and Organising, Quality Orientation

**FUNCTIONAL COMPETENCIES:** Work Place Safety, Discipline Specific Skills

**PUBLIC SERVICE ORIENTATION COMPETENCIES:** Service Delivery Orientation, Interpersonal relationships, Communication, Customer orientation and customer focus

**PERSONAL COMPETENCIES:** Action Orientation, Resilience, Accountability and Ethical Conduct, Learning Orientation

**MANAGEMENT / LEADERSHIP COMPETENCIES:** Direction Setting, Impact and influence, Team Orientation, Coaching and mentoring

**Please Note:** By applying for this position, the candidate consents to verification checks of qualifications and criminal records. Candidates must be willing to be subjected to a rigorous evaluation process. Originally completed applications, accompanied by originally-certified true copies of qualification certificates (degrees, diplomas, certificates, school certificates, etc.) as well as required driver's licences, Professional Driver's Permits and registration certificates from professional bodies, where applicable. Receipt of applications will not be acknowledged and no supporting documentation will be returned.

Canvassing with councillors or any other decision-maker/member of the Selection Committee, is not permitted and proof thereof will result in disqualification of your application.

**Disqualification: Please note that the following will lead to disqualification:**

Not using the formal application form.

Non-submission of required documents or submission of fraudulent documents.

Canvassing with Councilors and/or officials with the aim to be appointed.

Non-adherence to the instructions on the advertisement.

Beaufort West Municipality is an Equal Opportunity Employer. Candidates from the designated groups, including those with disabilities are encouraged to apply. The requirements of the Employment Equity Act will be considered as part of the selection criteria/process. If you do not hear from us within 3 (three) months of the closing date, please regard your application as unsuccessful. For more details on vacancies visit our website [www.beaufortwestmun.co.za](http://www.beaufortwestmun.co.za). The Council reserves the right not to make an appointment and to add/amend/change the salary package and to add/amend/change the Job description.

The appointment will be subject to the need for signing of an employment contract and, where applicable, a performance agreement and disclosure of benefits and interest. A 6 month probation period is applicable to this post.

**CLOSING DATE: FRIDAY, 30 JANUARY 2026 AT 12:00**

**Job Related Enquiries:** C De Koker – 023-414 8174/ 7500

**General HR Enquiries:** Adriaan Duimpies – 023-4147549 / Imelda Dourie – 023-4148190 – Phable Mokoaleli – 023-4147550

Applicants must submit a formal application form with all fields completed and a comprehensive CV, certified copies (not older than 6 months) of relevant qualifications, identity document and driver's license, if applicable. Applications for the abovementioned vacancy must be sent to/handed in at –

The Office of the Acting Municipal Manager, Private Bag 582/112 Donkin Street, Beaufort West 6970

Or email to

[erecruit@beaufortwestmun.co.za](mailto:erecruit@beaufortwestmun.co.za)

BS Jacobs

**ACTING MUNICIPAL MANAGER**

**5 January 2026**