



BEAUFORT WEST MUNICIPALITY

NOTICE No. 87/2014

SCM 07/2015



SUPPLY, DELIVERY, INSTALLATION, MAINTENANCE OF A PHOTO COPIER ON A MULTI-YEAR LEASE CONTRACT

The BEAUFORT WEST MUNICIPALITY hereby invites service providers for the supply, delivery, installation, maintenance of a digital photo copier on a multi-year lease contract.

Enquiries may be directed to Mr. P. Strumpher at Tel. No. 023-414 8020 or Mrs. S.A. Pothberg at Tel. No. 023-414 8100. The bid documents are available at the offices of the Supply Chain Management Unit in Simpson Road, BEAUFORT WEST, 6970 is also available electronically at scmclerk@beaufortwestmun.co.za (Ronél) or senel@beaufortwestmun.co.za.

A non-refundable fee of R228.00 (Two Hundred and Twenty Eight Rand), is payable for a set of documents. The fee must be deposited into the account of the Beaufort West Municipality at **NEDBANK**, Branch Code: 198 765, Account No. 107 428 0318. The reference number for confirmation of payment is: 10/10000/100/020110 and bid documents will be made available upon provision of proof of payment.

Bids in sealed envelopes endorsed **“SCM 07/2015: SUPPLY, DELIVERY, INSTALLATION, MAINTENANCE OF A PHOTO COPIER ON A MULTI-YEAR LEASE CONTRACT”** must be mailed to: **PRIVATE BAG 582, BEAUFORT WEST, 6970** or be deposited in the **TENDER BOX** at the **Office of the DIRECTOR: CORPORATE SERVICES**, at the **Sanlam Building, 112 DONKIN STREET, BEAUFORT WEST**, to reach the undersigned by not later than **14:00 on FRIDAY, 03 OCTOBER 2014**, on which date bids received, will be opened in public in the Committee Room of the BEAUFORT WEST MUNICIPALITY. Any person desiring to be present may attend.

Bids received in electronic format or after the closing time and date will not be considered. Council is not bound to accept the lowest or any bid. Telegraphic, telephonic, telex, facsimile, e-mail and late bids will not be accepted

The bid must be valid for a period of 90 days after the closing date. The bid will be subject to Council's Supply Chain Management Policy, the Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations, 2011. The 80/20 preference points system will be applicable.

Municipal Offices
112 Donkin Street
BEAUFORT WEST
6970

J. Booyesen
Municipal Manager

[6/1/2/1] – 12.09.2014