



BEAUFORT WEST MUNICIPALITY

NOTICE No. 64/2015

SCM 30/2015



PROFESSIONAL SERVICES: SHORT TERM INSURANCE PORTFOLIO FOR A 3 YEAR PERIOD

The Municipal Manager of the BEAUFORT WEST MUNICIPALITY hereby invites suitably qualified bidders to tender for the underwriting of the municipality's **Short Term Insurance Portfolio for a 3 year period**.

A prerequisite of 70% exist for Functionality, in order to be further evaluated.

Bid documents, in English, are available at the Office of the Director: Financial Services, 15 Church Street, Beaufort West or Supply Chain Manager, Municipal Stores, Simpson Road, Beaufort West Municipality, or electronically at senel@beaufortwestmun.co.za or scmclerk@beaufortwestmun.co.za (Ronél). Any enquiries in connection with the specifications may be directed to Mr. F. Sabbat at Tel. No. 023-414 8100 or via e-mail at cfo@beaufortwestmun.co.za.

A non-refundable fee of R228.00 (Two Hundred and Twenty Eight Rand), is payable for a set of documents. The fee must be deposited into the account of the **Beaufort West Municipality** at **NEDBANK, Branch Code: 198 765, Account No. 107 428 0318**. The reference number for confirmation of payment is: **10/10000/100/020110** and bid documents will be made available upon provision of proof of payment.

Bids in sealed envelopes endorsed "**SCM 30/2015: PROFESSIONAL SERVICES: SHORT TERM INSURANCE PORTFOLIO**" must be mailed to: **PRIVATE BAG 582, BEAUFORT WEST, 6970** or be **deposited** in the **TENDER BOX** at the **Office of the MUNICIPAL MANAGER, CORPORATE SERVICES**, at the **Sanlam Building, 112 DONKIN STREET, BEAUFORT WEST**, to reach the undersigned by not later than **14:00** on **MONDAY, 22 JUNE 2015**, on which date bids received, will be opened in public in the Committee Room of the BEAUFORT WEST MUNICIPALITY.

Telegraphic, telephonic, telex, facsimile, e-mail and bids received after the closing date and time will not be accepted. The lowest, only or any bid shall not necessarily be accepted and the Council reserves the right to accept any part of the bid.

The bid must be valid for a period of 90 (ninety) days after the closing date. The bid will be subject to Council's Supply Chain Management Policy, the Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations, 2011. The 90/10 preference points system will be applicable.

Municipal Office
112 Donkin Street
BEAUFORT WEST
6970

J. Booyesen
Municipal Manager