



BEAUFORT WEST MUNICIPALITY

NOTICE NO. 98/2009

BID NO. : CORP 09/2009

SUPPLY, DELIVERY, INSTALLATION, MAINTENANCE OF A PHOTO COPIER ON A MULTI YEAR LEASE CONTRACT

Tenders are invited by the Municipal Manager of the BEAUFORT WEST Municipality for the supply, delivery, installation, maintenance of a digital photo copier on a multi year lease contract.

Bid documents including the full specifications are available at the Offices of the Director: Corporative Services, 112 Donkin Street, BEAUFORT WEST, Tel: 023-414 8020.

Bids in sealed envelopes endorsed "**SUPPLY, DELIVERY, INSTALLATION, MAINTENANCE OF A PHOTO COPIER ON A MULTI YEAR LEASE CONTRACT**" must be mailed to: **PRIVATE BAG 582, BEAUFORT WEST, 6970** or be deposited in the **TENDER BOX** at the **Office of the DIRECTOR: CORPORATE SERVICES**, at the **Sanlam Building, 112 DONKIN STREET, BEAUFORT WEST**, to reach the undersigned by not later than **12:00 on FRIDAY, 11 SEPTEMBER 2009**, on which date bids received, will be opened in public in the Committee Room of the BEAUFORT WEST MUNICIPALITY. Any person desiring to be present may attend.

Bids will not be accepted in electronic format. No bids will be accepted after the deadline.

The quote must be valid for 60 days with effect from the closing date. The BEAUFORT WEST MUNICIPALITY is not bound to accept the lowest or any quote.

Municipal Offices
112 Donkin Street
BEAUFORT WEST
6970

J BOOYSEN
MUNICIPAL MANAGER

[6/2/1]